



## Safeguarding Induction Checklist

Keeping Children Safe in Education (DfE 2018)	Induction
Know that safeguarding and promoting the welfare of children is everyone's responsibility.	✓
Know that safeguarding children is everyone's responsibility	✓
Know that professionals should always consider what is in the best interests of the child.	✓
Know that everyone who comes into contact with them has a role to play in identifying concerns, sharing information and taking prompt action	✓
Know the definition of safeguarding and promoting the welfare of children (paragraph 4)	✓
Know that children refers to everyone under the age of 18.	✓
Know that all school and college staff have a responsibility to provide a safe environment in which children can learn.	✓
Know that all schools and colleges should have a designated safeguarding lead who will provide support to staff members to carry out their safeguarding duties	✓
Know that all school and college staff should be prepared to identify children who may benefit from early help	✓
Know that in the first instance, staff should discuss early help requirements with the designated safeguarding lead.	✓
Know that all staff may be required to support social workers and other agencies following any referral	✓
Know that all teachers, including headteachers, should safeguard children's wellbeing and maintain public trust in the teaching profession	✓
Be aware of the contents of the school's child protection policy	✓
Be aware of the contents of the school's staff behaviour policy (code of conduct)	✓
Be aware of the role of the designated safeguarding lead	✓
All staff should be aware of the early help process, and understand their role in it.	✓
All staff should know what to do if a child tells them he/she is being abused or neglected	✓

All staff should know how to manage the requirement to maintain an appropriate level of confidentiality	✓
All staff must know that they should never promise a child that they will not tell anyone about an allegation	✓
All staff should understand the definition of abuse	✓
All staff should understand the signs and symptoms of physical abuse	✓
All staff should understand the signs and symptoms of emotional abuse	✓
All staff should understand the signs and symptoms of sexual abuse	✓
All staff should understand the signs and symptoms of neglect	✓
All staff should understand the impact and indicators of child sexual exploitation	✓
All teachers should be aware of their duty to report a disclosure of FGM to the police	✓
All staff should have an awareness of private fostering and the duty on schools to report such arrangements	✓
All staff should understand the school's duty to prevent radicalisation	✓
All staff should understand the signs to looking for when considering the risk of radicalisation	✓
All staff should know that if a child is in immediate danger, or at risk of harm a referral should be made to children's social care or the police	✓
All staff should know that all concerns, discussions and decisions should be made in writing	✓
All staff should understand the school's whistleblowing policy	✓
All staff should be aware of how to raise a concern outside the school or college	✓
All staff should know that they are able to make a referral to children's social care themselves	✓
All staff should understand the impact of technology on safeguarding	✓
All staff working with under-8s, should understand what is meant by 'Disqualification by Association'	✓
All staff should be aware of meaning of 'Position of Trust' in the Sexual Offences Act 2003	✓

<b>What to do if you're worried a child is being abused (DfE 2015)</b>	
All staff should understand that children with special educational needs or disabilities are more vulnerable to abuse and harm	✓
All staff should be aware of the indicators of abuse or neglect	✓
<b>Guidance for safer working practices (Safer Recruitment Consortium 2015)</b>	
All staff should understand how to work with children so that they protect children from harm	✓
All staff should understand how to work with children in an open and transparent way	✓
<b>Prevent Duty (DfE 2015)</b>	
All staff should understand what the Prevent duty means for schools	✓
All staff should understand the online risks of radicalisation	✓
All staff should understand how to refer concerns to the school's designated safeguarding lead	✓
<b>Child Sexual Exploitation - definition and guide for Practitioners (DfE 2017)</b>	
All staff should be aware of the guidance set out in section A of 'Child Sexual Exploitation' (DfE 2017)	✓
All staff should understand the definition of child sexual exploitation	✓
All staff should understand the possible indicators of child sexual exploitation	✓
<b>School procedures</b>	
All staff should know how to report concerns about a child	✓
All staff should know how to report concerns about an adult	✓
All staff should know how to report concerns about the headteacher	✓
All staff should know how to report concerns about the proprietor (where relevant)	✓

**These safeguarding policies, procedures and guided have been covered during my induction at Thameside Primary.**

**Name:**

**Date:**

**Signature:**

*Checklist reviewed: Feb 23*

*Source: Andrew Hall Safeguarding in schools*